



MOORE COUNTY GOVERNMENT



Position Vacancy Announcement

PUBLIC HEALTH NURSE DIRECTOR I – HEALTH

This Position is Full Time with Benefits

Vacancy Number
16-1012

Hiring Range
\$61,369 – \$96,014

Opening Date
January 15, 2016

Closing Date
OPEN UNTIL FILLED

Submit your completed

County of Moore

Application To:

Moore County

Human Resources

P.O. Box 905

Carthage, NC 28327

Phone: (910) 947-6362

Fax: (910) 947-2792

www.moorecountync.gov

**Resumes are optional.
Incomplete, unsigned, or
any application other than
a County of Moore
application will not be
forwarded to the hiring
authority.**

**Applications received after
the closeout date/time
indicated will not be
eligible for consideration.**

**Moore County Human
Resources Office is not
responsible for failure to
receive faxed applications.
Please take a moment to
ensure your transmission
was received.**

ESSENTIAL JOB DUTIES

The Nursing Director position is to plan, organize, direct and serve as the chief nurse of the local health department. The Nursing Director is responsible for recruiting, selecting and directing a staff of nurses, social workers and paraprofessionals and is accountable for all administrative, supervisory and technical components of the public health nursing program. This position interprets organizational policies to all levels of nursing service personnel and interprets nursing to other personnel. This position sets work priorities and deadlines within the health department and reviews nursing programs to assist the Health Director and others with planning and evaluating health programs. Will perform other duties as required.

KNOWLEDGE AND SKILL REQUIREMENTS

- Thorough knowledge and skill in the administration and organization of Public Health Programs;
- Thorough knowledge of the principles of public health nursing and public health nursing supervision;
- Thorough knowledge of the available and related public health resources and organizations in North Carolina, and current social and economic problems pertaining to public health;
- Thorough knowledge of education methods and training techniques;
- Ability to plan, coordinate, and supervise the work of others and to present comments and opinions clearly and concisely in oral and/or written form;
- Ability to exercise good judgment in appraising situations and making decisions;
- Ability to establish and maintain effective working relationships with clients, associates, social agencies and the general public.

EDUCATION AND EXPERIENCE REQUIREMENTS

- ***Copies of college transcripts must be submitted with County of Moore Employment Application;***
- Master's in Nursing and three years of Public Health Nursing experience (including two years of experience in a supervisory capacity);
- **OR** graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and four years of Public Health nursing experience (including two years of experience in a supervisory capacity);
- **OR** a Master's in Public Health and graduation from a school of professional nursing and three years of Public Health Nursing experience (including two years of experience in a supervisory capacity);
- **OR** graduation from a school of professional nursing and five years of professional nursing experience four of which must have been in Public Health (including two years of experience in a supervisory capacity);
- **OR** an equivalent combination of training and experience;

LICENSE AND CERTIFICATION REQUIREMENTS

- Must possess and maintain a license to practice as a Registered Nurse by the North Carolina Board of Nursing;
- Must possess and maintain a valid North Carolina Drivers License.

SPECIAL REQUIREMENTS

*****This is a safety sensitive position subject to random drug screenings.**

PHYSICAL REQUIREMENTS

This is medium work requiring the exertion of up to 50 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires stooping, crouching, reaching, walking, lifting, fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities; The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

BENEFITS

- **Health Benefits** including medical, dental, prescription drug plan, flexible spending accounts;
- **Life Insurance, Retirement and Investment Plans** including membership in the NC Local Government Employees' Retirement System, NC 401(k);
- **Voluntary Insurance Programs** such as short-term disability, accident, cancer, etc.;
- **Holiday, Annual and Sick Leave** for eligible employees.

***The County of Moore is a drug-free workplace and
Equal Opportunity employer.***

In compliance with the Immigration Reform and Control Act of 1986, Moore County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.

All applicants tentatively selected for this position will be required to submit to a pre-employment background check, pre-employment drug test and post offer physical.

Moore County is an E-Verify Participant